The Annual Quality Assurance Report (AQAR) of the IQAC

Dinabandhu Mahavidyalaya, as a NAAC-accredited institution, submits herewith its annual self-reviewed progress report or Annual Quality Assurance Report (AQAR). The AQAR is being sent through the IQAC of Dinabandhu Mahavidyalaya. The report, as per the recommendations of the NAAC, details the tangible results achieved by Dinabandhu Mahavidyalaya in key areas, specifically stressed upon by the institutional IQAC at the beginning of the academic year. This AQAR, corresponding to the academic session stretching from July 1, 2011 to June 30, 2012, is also a detailed document of the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution	**DINABANDHU MAHAVIDYALAYA**
1.2. Address Line 1	P.O.: BONGAON, DIST: NORTH 24 PARGANAS
City / Town	BONGAON
State	WEST BENGAL
Pin	743235
Institution e-mail	info@dinabandhumahavidyalaya.org

Address Contact Nos

Land: 03215-255044,

Mob: 09635753261

Name of the Head of the Institution:

Dr. Sahidul Islam, Associate Professor, Teacher-in-charge

Tel. No. with STD Code : Nil

Mobile:

09433521044

Name of the IQAC Co-ordinator

Dr. Sharmila De

Mobile:

09748329535

IQAC e-mail address:

Nil

1.3 NAAC Track ID (For ex. MHCOGN 18879):__None

1.4 Website address:

www.dinabandhumahavidyalaya.org

Web-link of the AQAR:

None

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1st Cycle	B		2004	2009
2.	2nd Cycle				
3.	3rd Cycle				
4.	4th Cycle				

1.6. Date of Establishment of IQAC : DD/MM/YYYY

03/01/2005

1.7. AQAR for the year *(for example 2010-11)* :

2011-2012

1.8   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR : 29/08/2005
  ii. AQAR: 30/08/2006
 iii. AQAR: 13/8/2007
 iv. AQAR:04/08/2008

1.9. Institutional Status :

University ☐ State ☐ Central ☐ Deemed ☐ Private ✓

Affiliated College Yes ✓ No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

(eg. AICTE, BCI, MCI, PCI, NCI)

Types of Institution : Co-education ☑   Men ☐   Women ☐

Urban ☐   Rural ☑   Tribal ☐

Financial Status : Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☐   Law ☐

PEI (Phys Edu) ☐

TEI(Edn) ☐   Engineering ☐   Health Science ☐
Management

Others(Specify)   :

Distance Education under

i) Netaji Subhas Open University

ii) Kalyani University

1.11 Name of the Affiliating University (for the Colleges) :

West Bengal State University, Barasat

1.12 Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University   State

University with Potential for Excellence		UGC-CPE	
	NO		NO
DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other(*Specify*)	NO
UGC-COP Programmes	NO		

2   IQAC Composition and Activities

2.1 No. of Teachers

2011-12=8

2.2 No. of Administrative/Technical staff

2011-12=2

2.3 No. of students

0

2.4 No. of Management representatives

0

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

2011-12=10

2.10 No. of IQAC meetings held

2 (Dates of meeting: 19.7.2011, 2.2.2012)

2.11 *No. of meetings with various stakeholders:*

0

Faculty

0

Non-Teaching Staff

0

Students

0

Alumni

0

Others   0

2.12 Has IQAC received any funding from UGC during the year? Yes ☐   No ☐

If yes, mention the amount   :   NA

2.13 Seminars and Conferences (only quality related)

(i)No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total No   0   International   0   National   0

State   0   Institution Level   0

(ii) Themes   NA

2.14. Significant Activities and contributions made by IQAC :

The IQAC has been making decision to ensure that the best quality of education is provided to students by supervising the regular conducting of classes in all departments and that the parity with the general routine is strictly maintained. Also, the IQAC supervises the timely preparation of the budget, academic calendar.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of actions adopted and achievements by the IQAC during 2011-2012

Plan of Action	Achievements
1. To implement the unfinished jobs according to the plan adopted in 2010-11.	1.Introduction of Education Honours course has been sanctioned by WBSU and started from 2011-12 session.
2. Construction of new Laboratories of Zoology and Computer Science with necessary fittings.	2. Extra classes were taken for student benefit (Remedial, and Career oriented guidance).
3. A new college canteen to be constructed.	3. Computerization of admission procedure has been introduced and 5 computers have been purchased for this purpose.
4. Extra classes to be taken for student benefit (Remedial, Net Coaching, and Career oriented guidance).	4. A Gymnasium has been constructed and necessary equipment was installed.
5. Actions to be taken to fill up vacant teaching and non-teaching posts.	5. Computerization of library; installation of software (SOUL 2.0).
6. A reading room for the library to be set up.	6. The construction of the new college canteen has been finished.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body : Yes ✓   No

Management   Syndicate   Any other body

Provide the details of the action taken   N.A.

Part – B

Criterion – I
1. **Curricular Aspects**

1.1 Details about Academic Programmes

Level of the programme	Number of existing programme	Number of programmes added during the year	Number of self financing programmes	Number of value added/ career oriented programmes
PhD				
PG	01		01	
UG	17	1(Education Honours)	01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	Kalyani University (PG-04), Netaji Subhas Open University (UG-04, PG-10, Certificate-01)			
Total				
Interdisciplinary	None			
Innovative	None			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option
/ Open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	03

1.3 Feedback from stakeholders*   Alumni   0   Parents   0

(On all aspects)

Employers   0   Students   0

Mode of feedback : Online   0   Manual   0

Co-operating schools (for PEI)   0

*Please provide an analysis of the feedback in the Annexure

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.   NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Honours in Education in the year 2011.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Assistant Professor	Associate Professor	Professors	Others(PTT)	Reader/SGL
44	22	8	0	10	4

2.2. No. of permanent faculty with Ph.D.   20

2.3   No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professor		Associate Professor		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	19								

2.4 No. of Guest and Visiting faculty and Temporary faculty   5   0   1

2.5   Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended			1
Presented papers			1
Resource Persons			

2.6. Innovative processes adopted by the institution in Teaching and Learning:

Introduction of Education Honours course has been sanctioned by WBSU and started from 2011-12 session. Routine up-gradation at regular intervals, Use of Smart classrooms, Wall magazines published by students under the supervision of the teachers, Analysis of test results and counseling of students, Remedial Coaching and Tutorial classes for weaker section of the students. Information provided to students through web-site, prospectus and notice board in strategic positions thereby ensuring commitment and accountability. Different types of financial assistance are provided to students by the college, State Govt., Central Govt. and other agencies. College provides support services to SC, ST, OBC, Economically weaker, physically disabled students and helps them to participate in various competitive exams through the provision of coaching classes, skill development courses and college publications. Supports are also given to slow learners. Institution has a structured mechanism for career guidance and placement of the Students in the form of Entry in Service scheme granted by UGC. Institution is sensitive to grievances and sexual harassment of students and devotes sincerest efforts to redress them though Women Cell. Women Cell is working for women empowerment, sensitization programme and awareness programme. Notices and drop boxes to receive complaints are displayed in the Principal's Office. The students' union of the college is very active and extends their supports in various academic and administrative bodies apart from considering the interest of the general students.

2.7 Total No. of actual teaching days during this academic year : **141(open=250)**

2.8. Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) : **Nil**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop : **03**

2.10. Average percentage of attendance of students

75%

2.11. Course/ Programme wise distribution of pass percentage:

Title of the programme	Total no. of students appeared	Pass %	Division			
			I %	II %	III %	Distinction %
B.A. Honours	355	85.63 %	0.7 %	99.3 %	Nil	Nil
B.A. General	426	68.31 %				
B.Sc. Honours	29	75.86 %	13.6 %	86.4 %		
B.Sc. General	55	61.82 %				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Routine up-gradation at regular intervals, Use of Smart classrooms, Wall magazines published by the students under the supervision of the teachers, Analysis of test results and counseling of students, Remedial Coaching and Tutorial classes for weaker section of the students, Information provided to students through web-site, prospectus and notice board in strategic positions thereby ensuring commitment and accountability. Different types of financial assistance are provided to the students by the college, State Govt., Central Govt. and other agencies. College provides support services to SC, ST, OBC, Economically weaker, physically disabled students and helps them to participate in various competitive exams through the provision of coaching classes, skill development courses and college publications. Supports are also given to slow learners. Institution has a structured mechanism for career guidance and placement of the students in the form of Entry in Service scheme granted by UGC.

2.13. Initiatives undertaken towards faculty development :

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	5
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14. Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	23		11
Technical Staff (Laboratory Attendant)	16	14		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers are provided facilities to attend seminars, symposiums, conferences and encouraged to pursue their research work under the scheme of MRP, FDP, Refresher and Orientation Programmes. Initiatives are taken to upgrade the laboratory facilities in order to conduct basic research activities and motivate students towards scientific enlightenment.

3.2.　Details regarding Major Projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3.　Details regarding Minor Projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	4	1		4
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4.　Details on research publications

	International	National	Others
Peer Review Journals	4	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5.   Details on impact factor of publications: NA

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6. Research funds sanctioned and received from various funding agencies,

industry and   other organizations: **Nil**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University*				
Any other(Specify)				
Total			Nil	Nil

3.7.   No. of books published i) With ISBN No. [0]

Chapters in Edited Books [1]

ii) Without ISBN No. [0]

3.8   No. of University Departments receiving funds from

UGC-SAP [0] CAS [0] DST-FIST [0] DPE [0]

DBT Scheme/funds [0]

3.9. For colleges Autonomy [   ] CPE [   ] DBT Star Scheme [   ]

INSPIRE [   ] CE [   ] Any Other (specify) [   ]

3.10 Revenue generated through consultancy: Nil

3.11. No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number					1
Sponsoring agencies					UGC

3.12. No. of faculty served as experts, chairpersons or resource persons: [Nil]

3.13. No. of collaborations: International [0] National [0] Any other [   ]

3.14. No. of linkages created during this year: [0]

3.15. Total budget for research for current year in lakhs : Nil

From Funding agency ☐☐☐☐☐☐   From Management of University/College ☐☐☐☐☐☐

Total ☐☐☐☐☐☐

3.16 No. of patents received this year :

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year : NA

Total	International	National	State	University	Dist	College

3.18. No. of faculty from the Institution who are Ph. D. Guides   Nil

   And students registered under them   ☐☐☐☐☐

3.19. No. of Ph.D. awarded by faculty from the Institution   0

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) :**NA**

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [ ]

3.21. No. of students Participated in NSS events:

University level [200]   State level [ ]

National level [ ]   International level [ ]

3.22. No. of students Participated in NCC events:

University level [ ]   State level [100]

National level [ ]   International level [ ]

3.23 No. of Awards won in NSS:

University level [2]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC:

University level [ ]   State level [2]

National level [1]   International level [ ]

3.25. No. of Extension activities organized :

University forum [   ]   College forum [   ]

NCC [5]   NSS [5]   Any other [   ]

3.26 Major Activities during the year in the sphere of extension activities
and Institutional Social Responsibility :

Computerization of admission procedure has been introduced and 5 computers have been purchased for this purpose.

Facilities like College web-site is upgraded regularly to provide updated information to the students, staffs and teachers. Computerization of library; installation of software (SOUL 2.0).

A Gymnasium has been constructed and necessary equipment was installed. The construction of the new college canteen has been finished.

Governing Body meetings are held at regular intervals to discuss issues related to the development and improvement of the Institutional activities. The resolutions are implemented at the earliest. Staff benevolent Fund has been generated to provide emergency loan for the members in need.

A socio-economical surveys, cleaning of campus and surroundings of college, literacy programmes   as well as Health camps for local people are conducted by the volunteers of NSS and cadets of NCC units of the college. Teachers and students of various departments also participate in these programmes.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.39 acres			
Class rooms	35			
Laboratories	8			
Seminar Halls	1			
No. of important equipments purchased(≥ 1-0 lakh) during the current year				
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC COLLEGE	7.27359 4.95568
Others			UGC College	0.99600 0.31320

4.2 Computerization of administration and library :

The library is provided with internet facility with three terminals. SOUL software is installed in the library and part of the cataloguing is digitally done to facilitate the transition towards e-library.

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13,381	Not yet calculated	Nil	Nil	13,381	Not yet calculated
Reference Books	2,546	Not yet calculated	05	975/-	2,551	Not yet calculated
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	--	--	1200 (approx)	--	1200 (approx)	--
CD & Video	05	Found from text Books	Nil	Nil	05	Found from text Books
Others (specify)	Nil	--	Nil	--	Nil	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	3	21	20		1	17	
Added	0	0	0	0		0	0	
Total	30	3	21	20		1	17	

4.5 Computer, Internet access, training to teachers and students and any other programme for   technology up-gradation (Networking, e-Governance etc.):

Librarian Sri Dinabandhu Mondal attended Training programme on "Installation and Operation of SOUL 2.0" held at INFLIBNET Centre, Ahmedabad from 19th – 23rd September, 2011

4.6. Amount spent on maintenance in lakhs

i)   ICT

0.77748

ii)   Campus Infrastructure and facilities

11.78516

iii)   Equipment

0.0620

iv)   Others

10.60870

Total :

23.23334

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

The IQAC of the college act as a facilitator of activities and programmes aimed at achieving academic excellence. It is an advisory body to the college on research and academic activities students' welfare schemes, infrastructure development and extension activities.

- Honours in Education
- Computerization of admission procedure; purchased five computers for the purpose
- Computerization of library; installation of software(SOUL 2.0)
- Remedial Coaching, classes for career guidance
- Construction of Gymnasium
- Setting up of high power generator, water purifiers, refrigerators for cold-drinking water.

5.2 Efforts made by the institution for tracking the progression:

The attendance of the students are monitored and regularly intimated if they fall short off it Tutorials and test examinations are conducted to assess the progress of the students. The faculty often meets to discuss the test results and their subsequent progress. The Students Welfare Sub-Committee often meets to discuss the students' needs and requirements.

5.3   (a) Total Number of students

UG	PG	Ph.D	Others
6592	70	0	0

(b) No. of students outside the state   0

(c) No. of international students   0

Last year						This year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2983	2088	67	731	0	5869	3110	2671	63	748	0	6592

(d) Demand ratio: 2893:5708   Dropout %: 5.2

5.4 Details of student support mechanism for coaching for competitive
examinations (If any)

- NET coaching (SC -11, OBC-09)

- Remedial coaching=205

- Entry-in-service=58

No. of students beneficiaries   20

5.5. No. of students qualified in these examinations

NET $\boxed{00}$ SET/SLET $\boxed{0}$ GATE $\boxed{0}$ CAT $\boxed{0}$

IAS/IPS etc $\boxed{0}$ State PSC $\boxed{0}$ UPSC $\boxed{0}$ Others $\boxed{0}$

5.6. Details of student counselling and career guidance:

Students of the 3rd year , PG and ex-students of the college are arranged for carrier oriented guidance.

No. of students benefitted $\boxed{78}$

5.7 Details of campus placement:

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NA	NA	NA	NA

5.8 Details of gender sensitization programmes : $\boxed{\text{None}}$

5.9 Students Activities :

5.9.1 No. of students participated in Sports, Games and other events :

State/ University level $\boxed{3}$ National level $\boxed{0}$ International level $\boxed{0}$

No. of students participated in cultural events:

State/ University level | 0 | National level | 0 | International level | 0 |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 2 | National level | 0 | International level | 0 |

Cultural: State/ University level | 0 | National level | 0 | International level | 0 |

5.10. Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		Nil
Financial support from Government	SC+ST+OBC=3775 Bidi Shramik = 539 Minority = 210	10,22,700/-
Financial support from other sources	No	
Number of students who received International/ National recognitions	No	

5.11. Student organised / initiatives

Fairs : State/ University level | 0 | National level | 0 | International level | 0 |

Exhibition : State/ University level | 0 | National level | 0 | International level | 0 |

5.12. No. of social initiatives undertaken by the students   11

5.13. Major grievances of students (if any) redressed : No

Criterion – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution

MISSION- To develop and empower students as future citizens through imparting education that fosters knowledge and skill, promotes values as honesty, truth, equality, courage and self-respect; mould character through rigour and self-discipline and create an open mind capable of assimilating the good and rejecting the bad. The commitment is to produce well trained, morally upright and produce well trained, morally upright and socially committed citizens. To create an atmosphere perfectly conducive to learning and true enlightenment and ensure quality in education.

VISION- The vision statement of Dinabandhu Mahavidyalaya is to materialize the view of Swami Vivekananda, 'Education is the manifestation of perfection already in man' into reality.

- Dissemination of knowledge for academic enrichment and personal growth,
- Inculcating egalitarian, non-parochial and pluralistic values in addition to the core operative values of society,
- Imparting education that balances academic excellence per se and training for employability,
- To foster an environment of intellectual vigour and moral rectitude,
- Promotion of all round development of students for facing all futuristic challenges.

6.2. Does the Institution has a management Information System :

- No
- But the Governing Body (GB) ensures work distribution and management among all stakeholders,
- Classes are monitored through the convenor of Academic Sub Committee.

6.3   Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development :

Honours in Education has been introduced. Every department prepare their departmental academic calendar and every year they are revised and updated. Flexibility in choosing subject combinations is ensured .The college encourages faculty members(member of Board of Studies) to participate in UG Board of Studies meeting. The faculty members are encouraged to attend workshops on curriculum restructuring and modification .

6.3.2. Teaching and Learning:

Remedial classes for slow learners were arranged. NET coaching, Entry in service and classes for career oriented guidance were also organized.

6.3.3. Examination and Evaluation:

The college conducts regular test examinations to monitor the progress of students. Students are evaluated regularly for university examinations. The students are assessed for their comprehensive ability through class tutorials. Faculty members meet regularly to assess students' performance. Continuous internal assessment for lab-based subjects in Practical papers. IQAC makes sure that Test results are published on time and results of Honours subjects are analyzed by the departmental teachers.

6.3.4. Research and Development :

One faculty member was granted leave under Faculty Development Programme (FDP) of UGC for research work.

6.3.5. Library, ICT and physical infrastructure / instrumentation :

The process of computerization of library had started; five computers were purchased for the purpose. Software SOUL 2.0 had been installed in the library. The librarian was deputed on a 5 days workshop for software training programme.

6.3.6 Human Resource Management :

Different committees have been formed with both teaching and non-teaching faculties as committee members to assist in the day to day administration of the college. The records of the staff are maintained including salary, PF, Leave etc. Staff up-gradation is achieved through Refresher Courses and Orientation programmes, Faculty Development Programmes, seminars and workshops.

6.3.7. Faculty and Staff recruitment :

The Faculty members are appointed on the recommendation of the College Service Commission. Vacancies to the substantive posts are intimated to the CSC as and when directed and necessary. The college also appoints contractual and guest lecturers as per the demand of the departments.

6.3.8 Industry Interaction / Collaboration :   Not Applicable

6.3.9 Admission of Students:

Students are admitted into various courses strictly on the basis of merit. Admission to general and reserved categories is made strictly on the basis of merit. In this respect, Government/University norms are adhered to. Success has been achieved in implementing partial on-line admission procedure.

6.4 Welfare schemes for

Teaching	Co-operative, Group Insurance
Non-teaching	Co-operative, Group Insurance
Students	Health Home

6.5 Total corpus fund generated(as on 31.3.2012) :   65.48 lakh

6.6 Whether annual financial audit has been done : Yes   No

6.7   Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8. Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [x]

For PG Programmes   Yes [x]   No [ ]

6.9.   What efforts are made by the University/ Autonomous College for Examination Reforms?   NA

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?   NA

6.11.Activities and support from the Alumni Association :   No

Activities and support from the Parent – Teacher Association: Yes

6.13 Development programmes for support staff :   No

6.14 Initiatives taken by the institution to make the campus eco-friendly:

A new garden at the back of the college campus designated as 'garden2' has been developed. The garden has been beautified with ornamental plants.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on   the functioning of the institution. Give details.

1.Honours course in Education was initiated under sanction from WBSU.

2. Computerization of admission procedure has been introduced and 5 computers have been purchased for this purpose.

3. A Gymnasium has been constructed and state-of-the-art equipment was installed.

 4.Computerization of library was done and the latest software (SOUL 2.0) to effectively update the entire content of the library was installed.

5. The construction of the new college canteen was completed

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1.Introduction of Education Honours course has been sanctioned by WBSU and started from 2011-12 session.

2. Extra classes were taken for student benefit (Remedial, Net Coaching, and Career oriented guidance).

3.Computerization of admission procedure has been introduced and 5 computers have been purchased for this purpose.

4. A Gymnasium has been constructed and necessary equipment was installed.
5.Computerization of library along with installation of software (SOUL 2.0).

6. The construction of the new college canteen was completed.

7.3. Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals):*

1.The newly established Gymnasium equipped with the state-of-the-art devices ensures physical well-being of the students and the staff..

2. The thoroughly computerized library, equipped with a user-friendly software, makes its contents easily accessible and available to students and staff.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection:

1.Rallies were organized with participation by students to create environment-related awareness among students, staff as well as the public in general.

2. A garden, comprising medicinal herbs, was established in the college premises to aid general well-being of students and staff , by providing them with a natural way to good health in place of medicines.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [   ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

None

8. Plans of institution for next year:

1.To implement the unfinished jobs according to the plan adopted in 2010-11.

2.Roof treatment of Physics laboratory.

3.To encourage the teachers for attending refresher course, orientation course, engage in research work, MRP,FDP etc.

4.Appointment of SPIO, Appellate authority of RTI(2012-13).

5.To conduct the seminars in different fields.

6.A distance education center to be established under RBU.

7.To set up a solar power system on the roof of the college.

8.A seminar room with projector, smart board to be set up.

9.To set up CCTV surveillance at strategic locations including the central library.

10.Annual academic Calendar to be prepared and implemented.

11.Guest teachers to be appointed for different subjects.

12.NLIST registration for online access to journals and e- books to be done.

Name-------------------------------------   Name---------------------------------

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC