



The Annual Quality Assurance Report (AQAR) of the IQAC

Dinabandhu Mahavidyalaya, as a NAAC-accredited institution, submits herewith its annual self-reviewed progress report or Annual Quality Assurance Report (AQAR). The AQAR is being sent through the IQAC of Dinabandhu Mahavidyalaya. The report, as per the recommendations of the NAAC, details the tangible results achieved by Dinabandhu Mahavidyalaya in key areas, specifically stressed upon by the institutional IQAC at the beginning of the academic year. This AQAR, corresponding to the academic session stretching from July 1, 2015 to June 30, 2016, is also a detailed document of the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

DINABANDHU MAHAVIDYALAYA

1.2. Address Line 1

P.O.: BONGAON, DIST: NORTH 24 PARGANAS

City / Town

:

BONGAON

State

:

WEST BENGAL

Pin

:

743235

Institution e-mail

:

info@dinabandhumahavidyalaya.org



AQAR, 2015-16

Dinabandhu Mahavidyalaya, Bongaon. Pin- 743235, West Bengal

Address Contact Nos.

Land: 03215-255044,

Mob: 09635753261

Name of the Head of the Institution:

Dr. Biswajit Ghosh, Principal

Tel. No. with STD Code:

033--24418323

Mobile:

9477406744

Name of the IQAC Co-ordinator

Dr. Sujit Kumar Kar

Mobile:

9433330115

IQAC e-mail address:

iqacdbm@gmail.com



1.3. NAAC Track ID (For ex. MHCOGN 18879): ____ None

1.4 Website address:

www.dinabandhumahavidyalaya.org

Web-link of the AQAR:

www.dinabandhumahavidyalaya.org

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1 st Cycle	B		2004	2009
2.	2 nd Cycle				
3.	3 rd Cycle				
4.	4 th Cycle				

1.6. Date of Establishment of IQAC : DD/MM/YYYY

03/01/2005

1.7. AQAR for the year (*for example 2010-11*) :

2015-2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR(2004-05) : 29/08/2005
- ii. AQAR(2005-06): 30/08/2006
- iii. AQAR(2006-07): 13/8/2007
- iv. AQAR(2007-08):04/08/2008
- v. AQAR(2008-09): 02/06/2015



- vi. AQAR(2009-10):02/06/2015
- vii. AQAR(2010-11):29/5/2015
- viii. AQAR(2011-12):29/05/2015
- ix. AQAR(2012-13): 29/5/2015
- x. AQAR(2013-14): 29/5/2015
- xi. AQAR(2014-15): 10/3/2016

1.9. Institutional Status :

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Types of Institution : Co-education Men Women

Urban Rural Tribal

Financial Status : Grant-in-aid UGC 2(f) UGC 12B



Grant-in-aid + Self Financing

Totally Self-financing

1.10 Type of Faculty/Programme

Arts

Science

Commerce

Law

PEI (Phys Edu)

TEI(Edn)

Engineering

Health Science

Management

Others(Specify) :

Distance Education under

- i) Netaji Subhas Open University
- ii) Kalyani University
- iii) Rabindra Bharati University

1.11 Name of the Affiliating University (for the Colleges) :

West Bengal State University, Barasat

1.12 Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University



University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other(*Specify*)

NO

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

2015-2016=6

2.2 No. of Administrative/Technical staff

2015-2016=2

2.3 No. of students

0

2.4 No. of Management representatives

0

2.5 No. of Alumni

0

2.6 No. of any other stakeholder and community representatives

2

2.7 No. of Employers/ industrialists

0

2.8 No. of other External Experts

0



2.9 Total No. of members

2015-2016=10

2.10 No. of IQAC meetings held

4 (date of meeting: 11.12.2015, 26.2.2016, 29.3.2016, 1.6.2016)

2.11 No. of meetings with various stakeholders: No.

0

Faculty

0

Non-Teaching Staff

0

Students

0

Alumni

0

Others/Guardians

0

2.12 Has IQAC received any funding from UGC during the year? Yes

No



If yes, mention the amount :

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total Nos

0

International

National

State

Institution Level



(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC : NA

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of actions adopted and achievements by the IQAC during 2015-2016

Plan of Action	Achievements
<ol style="list-style-type: none">1. To implement the unfinished jobs according to the plan adopted in 2014-15.2. To felicitate students obtaining 60% and above marks in University Exams in the previous year.3. To relaunch the existing website of the college with necessary additions and modifications.4. To renovate the existing boys' hostel.5. To establish a badminton and volleyball court.6. To establish a garden with Chinese grass.	<ol style="list-style-type: none">1. Proper and concrete measures were taken to implement the unfinished jobs according to the plan adopted in 2014-2015.2. Students obtaining 60% and above marks in University Exams in the previous year were felicitated along with students who have notched high scores in the Madhyamik and Higher Secondary examinations in the region, in a programme held in the auditorium of the college.



- | | |
|--|---|
| <ol style="list-style-type: none">7. To concretize the internal passageways.8. To install computers in the office and the library.9. To build two ramps.10. To construct a ladies toilet.11. To incorporate necessary additions and alterations for the improvement of the existing annual academic calendar.12. An Examination Cell is to be constructed from where the essential official activities for the smooth conducting of University examinations shall be performed.13. To allot exclusive rooms, air-conditioned and equipped with Computers with Internet connection, to the Bursar and the IQAC.14. To build a hoarding stand on which all hoardings are to be displayed.15. To introduce Honours in Computer Science and to start classes in Physical Education and Sociology, both General courses.16. To install more Computers in the Department of Mathematics.17. To establish a plaque with the National Anthem inscribed on it.18. To introduce the OPAC system in the library.19. To computerize the library books of the Remedial section. | <ol style="list-style-type: none">3. The existing website of the college has been duly re-launched after incorporating the necessary additions and modifications.4. The renovation of the existing boys' hostel has been done with particular stress on the drinking water supply, the toilets, and the sewage.5. A garden made up of Chinese grass has been built in the front of the college.6. The internal passageways, passing through the premises and leading to the various sections of the college, have been restructured with concrete.7. Computers have been installed in those sections of the office and the library which urgently needed the same.8. Two ramps have been built in order to enable physically handicapped students reach vital sections of the college without any difficulty.9. A ladies toilet has been constructed for the convenience of female students.10. All necessary additions and alterations for the improvement of the existing annual academic calendar have been incorporated and a comprehensive academic calendar for all 3 streams (Arts, Science, and Commerce) has been prepared.11. The work for the construction of the Examination Cell is on in full swing and is expected to be completed soon.12. Exclusive rooms have been allotted to the Bursar and the IQAC, equipped with air-conditioning and Computers |
|--|---|



	with Internet connection. 13. A hoarding stand has been installed. 14. Honours classes in Computer Science and General classes in Physical Education and Sociology have been started. 15. A stand, with the National Anthem written on it, has been put up.
--	--

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body : Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

N.A.



Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the programme	Number of existing programme	Number of programmes added during the year	Number of self financing programmes	Number of value added/ career oriented programmes
PhD				
PG	01		01	
UG	17	2	01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	Kalyani University (PG-04) Rabindra Bharati University (PG-05) Netaji Subhas Open University (UG-04, PG-10, Certificate-01)			
Total				
Interdisciplinary	None			
Innovative	None			



1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option /open options (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	03

1.3 Feedback from stakeholders* (On all aspects)

Alumni

Yes

Parents

Yes

Employers

0

Students

yes

Mode of feedback : Online

Manual

Yes

Co-operating schools (for PEI)

0

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Physical Education (General Course) and Sociology (General Course)



Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Principal	Assistant Professor	Associate Professor	Librarian	Professors	Others (PTT)	Reader /SGL
48	1	27	8	2	0	10	0

2.2. No. of permanent faculty with Ph.D.

18

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professor		Associate Professor		Professors		Others(Librarian)		Total	
R	V	R	V	R	V	R	V	R	V
0	5							0	5

2.4. No. of Guest and Visiting faculty and Temporary faculty

21(Guest)(UG)

9(Visiting faculty((PG)

2.5. Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended	6	16	8
Presented papers	2	13	4
Resource Persons	0	1	1
Poster presentation	1	1	0
Short Term Course	0	0	3

2.6. Innovative processes adopted by the institution in Teaching and Learning:



The institution has been adopting several innovative steps with the avowed aim to make the teaching-learning process more effective.

The foremost among these have been the updating of the routine at regular intervals, use of smart classrooms, taking necessary steps to get wall magazines published by the students of various departments under the supervision of the teachers, analysis of test results and counseling of students based on the results of the analysis, regularly holding remedial coaching and tutorial classes for weaker sections of the students, felicitation of students who have scored more than 60 % marks in the university examinations. Information is provided to students through prospectus and notice boards placed in strategic positions across the campus. The college has been taking necessary measures to provide financial assistance to the needy students by state govt., central govt. and other agencies. College provides support services to SC, ST, OBC, as well as economically weaker and physically disabled students and provides them with the facility of coaching classes so that they can successfully tackle various competitive exams and skill development courses. Support is also given to slow learners. Support services are provided to students for facing NET and SET. The institution has a structured mechanism for career guidance and placement of the students through the form Entry in Service scheme granted by UGC. The institution is sensitive to grievances and sexual harassment of students and devotes most sincere efforts to redress them through its Internal Complaints Committee which works for women empowerment and sensitizing and spreading awareness among all through its various awareness programs round the year. The Internal Complaints Committee has been thoroughly reconstituted. To provide utmost help to students, drop boxes to receive complaints have been placed in the Principal's office. The students' union of the college is very active and extends their support to various academic and administrative bodies apart from considering the interest of the general students. The Botany laboratory has been thoroughly extended and remodeled, and is fully operational.

The central library has been fully overhauled. Apart from physical books, it now includes 6000 e-journals and 97000 e-books which can be accessed online under the NLIST registration. 33 text books, 27 reference books, and 14 journals have been newly added to the existing books and journals in the library.



2.7. Total No. of actual teaching days during this academic year : **133(open=222)**

2.8. Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) : **Nil**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop: **03**

2.10. Average percentage of attendance of students

75%

2.11. Course/ Programme wise distribution of pass percentage (2016)

Title of the programme	Total no. of students appeared	Pass	Division			
			I	II	III (G+P)	Distinction
B.A. Honours	269	227	10	198	18	
B.A. General	1460	477+713(PNC)				
B.Sc. Honours	74	63	8	48	7	
B.Sc. General	69	37+31(PNC)				



2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning

The IQAC contributes its bit in improving the teaching-learning process via the following measures, namely routine updating at regular intervals, use of Smart classrooms, taking active part in getting wall magazines published by the students of various departments, analysis of test results and counseling of students, holding remedial coaching and tutorial classes for weaker section of the students, felicitating students who have secured above 60 % marks in the university examinations. The IQAC ensures transparency and accountability by disseminating information among students through website, prospectus, and conveniently positioned notice boards in the campus. Concerned with the performances of students, the IQAC provides utmost support to slow learners as well. Support services are provided to students in order to enable them to face examinations like NET, SET. The IQAC helps maintain the structured mechanism the institution has for career guidance and placement of students in the form of Entry in Service scheme granted by UGC. The IQAC also maintains regular contact and interaction with the students' union of the college so as to remain abreast of the various needs and demands of the students. The NLIST registration has made it possible for teachers and students to access online 6000 e-journals and more than 97000 e- books. IQAC also monitors the preparation and publication of the Annual academic calendar and the college prospectus.

2.13. Initiatives undertaken towards faculty development :



Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	4
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the University	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
International Scientist Exchange Programme of INSA	1
Others (PhD. Course Work)	1

2.14. Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	26		32
Technical Staff (Laboratory Attendant)	11	19		

Criterion – III



3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

Teachers are provided facilities to attend seminars, symposiums, conferences and encouraged to pursue their research work under the scheme of MRP, FDP, Refresher and Orientation Programmes. Initiatives are taken to upgrade the laboratory facilities in order to conduct basic research activities and motivate students towards scientific enlightenment.

3.2. Details regarding Major Projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3. Details regarding Minor Projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	2	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4. Details on research publications



	International	National	Others/Regional
Peer Review Journals	11	7	0
Non-Peer Review Journals	0	7	1
e-Journals	6	0	0
Conference proceedings	0	0	0

3.5. Details on impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				Nil

0



3.7. No. of books published i) With ISBN No.

Chapters in Edited Books

4

ii) Without ISBN No.

0

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST DPE

DBT Scheme/funds

3.9. For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy: Nil

3.11. a) No. of conferences/seminars organized by the Institution:

Level	International	National	State	University	College
Number					12
Sponsoring agencies		1 (Indian Academy of Sciences, Bangalore, Indian National Science Academy, New Delhi, & The National Academy of Sciences, India.)			College-11

b) No. of conferences/seminars organized by the History Club:



Item	No.
Seminar	1
Conference	0

3.12. No. of faculty served as experts, chairpersons or resource persons :

3.13. No. of collaborations : International National Any other

3.14. No. of linkages created during this year :

3.15. Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Totals

3.16 No. of patents received this year :

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialized	Applied	
	Granted	

3.17. No. of research awards/ recognitions received by faculty and research fellows of the



institute in the year : NA

Total	International	National	State	University	Dist	College

3.18. No. of faculty from the Institution who are Ph. D. Guides

0

And students registered under them

0

3.19. No. of Ph.D. awarded by faculty from the Institution

0

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): NA

JRF SRF Project Fellows Any other

3.21. No. of students Participated in NSS events:

University level

200

State level

National level

International level

3.22. No. of students Participated in NCC events:

University level

State level

68

National level

5

International level



3.23 No. of Awards won in NSS:

University level	<input type="text" value="2"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text" value="1"/>	International level	<input type="text"/>

3.25. No. of Extension activities organized :

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="5"/>	NSS	<input type="text" value="8"/>
		Any other	<input type="text"/>



3.26 Major activities during the year in the sphere of extension activities and institutional social responsibility:

The college website is upgraded regularly to keep students and all concerned updated with latest information.

Developmental efforts as well as notifications inviting tenders from reputed concerns for the same are announced through the website.

Online admission facilities have been implemented for smooth and transparent accomplishment of the process.

RTI Cell, Grievance Redressal Cell, and Internal Complaints Committee are fully operative to provide consultancy to the concerned person.

Governing Body meetings are held at regular intervals to discuss issues related to the development and improvement of the institution. The resolutions are implemented at the earliest.

Staff Co-operative Fund has been generated to provide emergency loan to the staff members in need.

Felicitation programme of the students obtaining 60% and above marks in University Exams has been organized.

Criterion – IV



4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13.39 acres			
Class rooms	37			
Laboratories	8			
Seminar Halls	2			
No. of important equipments purchased (\geq 1-0 lakh) during the current year				
Value of the equipment purchased during the year (Rs. in Lakhs)			COLLEGE	0.57
Others(Construction)			COLLEGE	2.56

4.2 Computerization of administration and library :



4.3. Library services:



	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13978	Not yet calculated	33	Gifted	14011	Not yet calculated
Reference Books	2690	Not yet calculated	27(1 DVD)	8604.00	2717	Not yet calculated
e-Books	97000+ (under NLST programme)	5000.00 (cost for annual subscription)	97000+ (under NLST programme)	5700.00 (cost for annual subscription)	97000+ (under NLST programme)	5700.00 (cost for annual subscription)
Journals	42 issues	6740.00	14	1650.00(cost for annual subscription)	56 issues	8390.00
e-Journals	6000+ (under NLST programme)	5700.00 (cost for annual subscription)	6000+ (under NLST programme)	5700.00 (cost for annual subscription)	6000+ (under NLST programme)	5700.00 (cost for annual subscription)
Digital Database	8433 entries (under SOUL database) approx	--	2022 entries (under SOUL database) approx	--	10455 entries (under SOUL database) approx	--
CD & Video	11	Found from text Books	1CD 1 DVD	1000.00	12 CD 1 DVD	1000.00 for one DVD and others are found from text books)
Others (specify)	74	5000	0	0	74	5000.00

4.4 Technology up gradation (overall)



	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	65	4	21	20		1	17	
Added	7	0	3	0		0	2	
Total	72	4	24	20		1	19	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.):

Yes

4.6. Amount spent on maintenance in lakhs

i) ICT

5.39

ii) Campus Infrastructure and facilities

9.63

iii) Equipment

0.57

iv) Others

95.57

Total :

111.16

Criterion – V

5. Student Support and Progression



5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- Seminars, Intra-college classes, Inter-college classes (invited lectures)
- Remedial/Tutorial coaching
- Medical Unit
- NCC/NSS
- Internet facility

5.2 Efforts made by the institution for tracking the progression:

Students' attendance is monitored regularly and they are duly intimated if they fall short of it. Guardians, through regular meetings, are also kept cognizant with the attendance and progress of their wards. Tutorials and test examinations are conducted to assess the progress of the students. The faculty regularly meets to discuss the test results and their subsequent progress. The Students' Welfare Sub-Committee meets at regular intervals to discuss the students' needs and requirements.

5.3 (a) Total Number of students:

UG	PG	Ph.D	Others
-----------	-----------	-------------	---------------



6389	61	0	0
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(b) No. of students outside the state

0

(c) No. of international students

0

Men

No.	%
3449	53.98

Women

No.	%
2940	46.02

Last year						This year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2361	2734	61	1508	0	6664	2047	2656	45	1641	0	6389

(d) Demand ratio: 2766:5535 Dropout % : 6

5.4 Details of student support mechanism for coaching for competitive Examinations (If any)

Classes for Competitive Examinations have been taken by distinguished teachers.

No. of students beneficiaries

Entry-in-service=33



5.5. No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6. Details of student counselling and career guidance

The teachers are engaged in providing training for soft skill development. To this end, spoken-English classes are taken.

No. of students benefitted

56

5.7 Details of campus placement:

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes:

Topic of the Seminar: 1. “ Human Trafficking : A Burning Problem”
Speaker: Mrs. F.Khatun, Judge, CBI Court Vichar Bhavan, Kolkata.

2. “Harassment of Women in work places and Law” Speaker: Mr. S. Roy Choudhury Adll. District and Session Judge , Bolpur.

Date: 12.3.2016

Students Activities :

5.9.1 No. of students participated in Sports, Games and other events :



State/ University level National level International level

No. of students participated in cultural events:

State/ University level

National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10. Scholarships and Financial Support:



	Number of students	Amount
Financial support from institution		0.00
Financial support from Government	SC=2656 ST=45 OBC=1641 Post Matric=27 Kanyashree=573	1,29,600/-(Only Post Matric)
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11. Student organised / initiatives

Fairs : State/ University level

0

National level

0

International level

0

Exhibition : State/ University level

National level

International level

5.12. No. of social initiatives undertaken by the students

12

5.13. Major grievances of students (if any) redressed _____ No _____

Criterion – VI

6. Governance, Leadership and Management



6.1. State the Vision and Mission of the institution:

MISSION- To develop and empower students as future citizens through imparting education that fosters knowledge and skill, promotes values as honesty, truth, equality, courage and self-respect; moulds character through rigour and self-discipline and creates an open mind capable of assimilating the good and rejecting the bad. The commitment is to produce well trained, morally upright and socially committed citizens. To create an atmosphere perfectly conducive to learning and true enlightenment and to ensure quality in education.

VISION- The vision statement of Dinabandhu Mahavidyalaya College is to materialize the view of Swami Vivekananda, 'Education is the manifestation of perfection already in man' into reality.

- Dissemination of knowledge for academic enrichment and personal growth.
- Inculcating egalitarian, non-parochial and pluralistic values in addition to the core operative values of society.
- Imparting education that balances academic excellence per se and training for employability.
- To foster an environment of intellectual vigour and moral rectitude.
- Promotion of all-round development of students for facing all futuristic challenges.

6.2. Does the Institution has a management Information System : No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development :

Every department prepares its own annual academic calendar which they revise and update every year. Flexibility in choosing subject combinations is ensured. The college encourages the faculty members (member of Board of Studies) to participate in UG Board of Studies meeting. The faculty members are encouraged to attend workshops on



6.3.2. Teaching and Learning:

Teachers employ the best practices in teaching and learning along side engaging students actively amongst themselves as well as faculty members. Periodic assessments are made to evaluate their academic performances. The teachers also make use of modern tools of technological sophistication. Other techniques employed to enhance teaching-learning includes up-gradation of library, giving impetus to class presentations, students' seminars, wall magazines, group discussions, debates, special lectures and field visits. Teachers are provided opportunities to attend Refresher/Orientation Programmes. The Academic in-charge looks after the academic activities and ensures that they are conducted uninterruptedly.

6.3.3. Examination and Evaluation:

The college conducts regular test examinations to monitor the progress of students. Students are evaluated regularly for university examinations. The students are assessed for their comprehensive ability through class tutorials also. Faculty members meet regularly



6.3.4. Research and Development :

Principal investigators of ongoing Research Projects are provided adequate autonomy in conducting research work. The teachers are encouraged to take up Major and Minor Research Projects. At various points of time members from different faculties are encouraged to join Faculty Development Programmes. The Research Cell is functional guides and encourages the faculty members to apply for financial grant to different agencies like UGC, DST etc. Teachers are encouraged to participate in relevant seminars and workshops. Students are also motivated to take up research projects under the guidance of their departmental teachers. Two of the teachers have been awarded PhD degrees, namely Dr. Zenith Roy of English and Dr. Mrs. Bittoo Rani of Pol. Sc. (under the FDP Programme of UGC), while Mr. Sankar Das of Commerce has been awarded M.Phil degree.

6.3.5. Library, ICT and physical infrastructure / instrumentation .

The college utilizes the grants of UGC, State Government Grants and College Funds for library updating, purchase of books for central as well as departmental libraries. The central library now has 13978 text books, 2690 reference books, 52 issues of journals, 74 Braille books, 10 CDs and DVDs. The college also provides funds for purchasing and maintaining laboratory equipment and other items



6.3.6 Human Resource Management :

Various committees have been formed with both teaching and non-teaching faculties as committee members to assist in the daily administration of the college. All records pertaining to the staff are maintained including salary, PF, Leave etc. Staff upgradation is achieved through Refresher Courses and Orientation programmes, Faculty Development Programmes, seminars and workshops.

6.3.7 Faculty and Staff recruitment :

As per need, the management has appointed ten lecturers in different departments

6.3.8 Industry Interaction / Collaboration :

NA

6.3.9 Admission of Students:

Students were admitted into various courses strictly on the basis of merit. Admission to fill up general and reserved categories was made strictly on the basis of merit. Notification of admission procedure, online form distribution, publication of merit list and all the important information regarding admission procedure have been notified through the website. Merit list was prepared with strict adherence to



6.4 Welfare schemes for

Teaching	Co-operative, Group Insurance
Non-teaching	Co-operative Group Insurance
Students	Health Home

6.5 Total corpus fund generated(as on 31.3.2015) : 68.51 lakh

Whether annual financial audit has been done : Yes

No

6.6 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8. Does the University/ Autonomous College declares results within 30 days?



For UG Programmes Yes No

For PG Programmes Yes No

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association :

Yes

Activities and support from the Parent – Teacher Association:

Yes

6.13 Development programmes for support staff :

No

6.14. Initiatives taken by the institution to make the campus eco-friendly

Installation of dustbins at different prominent points within the campus was one of the foremost initiatives taken for proper disposal of waste materials. The college NSS units majorly contributed in maintaining the cleanliness of the college ambience. Solar light system and smoke-free generator were installed. An orchard has been developed at the back





Criterion – VII

7. Innovations and Best Practices

1. NLIST registrations providing online access to 6000 e-journals and 97000 e-books.
2. Felicitation programme of the students obtaining 60% and above marks in University Exams has been organized.
3. Introduction of Honours in Computer Science and General courses in Physical Education and Sociology
4. Introduction of OPAC system in the library.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Felicitation programme of students obtaining 60% and above marks in University Exams has been organized.
2. NLIST registrations were done and online access to 6000 e-journals and 97000 e- books has been established.
3. The Annual academic calendar has been prepared.
4. The renovation of the existing boys' hostel has been done with particular stress on the drinking water supply, the toilets, and the sewage.
5. A garden made up of Chinese grass has been built in the front of the college.



6. The internal passageways, passing through the premises and leading to the various sections of the college, have been restructured with concrete.
7. Computers have been installed in those sections of the office and the library which urgently needed the same.
8. Two ramps have been built in order to enable physically handicapped students reach vital sections of the college without any difficulty.
9. A ladies toilet has been constructed for the convenience of female students.
10. The work for the construction of the Examination Cell is on in full swing and is expected to be completed soon.
11. Exclusive rooms have been allotted to the Bursar and the IQAC, equipped with air-conditioning and Computers with Internet connection.
12. A hoarding stand has been installed.
13. Honours classes in Computer Science and General classes in Physical Education and Sociology have been started.
14. A stand, with the National Anthem written on it, has been put up.

7.3. Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Felicitation programme of the students obtaining 60% and above marks in University Exams has been organized
2. Annual academic calendar has been prepared.



****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. . A garden made up of Chinese grass has been built in the front of the college
2. A green-belt initiative was undertaken with the aim to make the premises healthy and pollution-free, making the college surroundings a better place to breathe in.
3. Driven by the awareness of the extremely fatal impact of active as well as passive smoking, the college was declared a smoke-free zone, making smoking a severely punishable offence in the premises of the college.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis):

SWOT: Yes



Plans of institution for next year:

1. Renovation of the existing Boys' Hostel of the college.
2. Computers to be installed in the Department of Mathematics and Library.
3. Renovation and modernization of the Auditorium.
4. Setting up a Museum
5. Setting up a Weather Forecasting Unit.
6. Setting up a Butterfly Garden.
7. Erection of fencing around the medicinal plant garden.
8. Renovation and extension of boys' washroom.
9. Renovation of girls' common room
10. Intercom facilities connecting both the academic and administrative buildings.
11. Library reading room facilities for ex-students .

Name-----

Name-----

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC