


Institutional Best Practice

1. E-pension has been initiated for the non-teaching staff and the casual staff members have been brought under the EPF facilities. The e-Pension scheme has been brought into effect since _ (the month & year from which it started)_ to ensure that employees face no hassles in getting their pension post-retirement, once the same is approved by the Finance Department of the Govt. of West Bengal. The ePension mode is an extension of e-governance initiative by the state government meant for employees of grant-in-aid colleges of West Bengal, implemented under the Pension Branch of Education Directorate and the Directorate of Public Instruction, aimed at expediting the processing, approval and disbursement of pensions as well as imparting greater accountability and transparency to the whole process.
2. Online classes have been started and online examinations and internal assessments have been introduced. Due to the pandemic-induced crisis and the outbreak of the COVID-19 virus, online mode of classes has been initiated so that the progress of students is not impeded in any manner. Teachers of the college have tried their level best to hold classes regularly through the virtual mode and provide the best possible material, guidance and help to students from the confines of their homes via virtual platforms, as per the schedule of classes followed in the college. The crucial process of internal assessments of students of the odd and even semesters of the last two sessions (2019-2020 and 2020-

2021) have also been performed online, followed by the term-end examinations of the said semesters in the aforementioned sessions. Answer scripts were submitted by students online to the e-mail IDs designated for each paper, while teachers have evaluated them virtually by downloading the scripts on their computers.



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